



Notice is hereby given that the
2018 Indiana Residential Code Committee

Will be meeting at
Indiana Government Center South
302 West Washington Street
Indianapolis, Indiana 46204

Wednesday, May 16, 2018
9:00 A.M.
Teleconference Media Center

AGENDA

1. Call to Order – Chairman Furnish
2. Roll Call & Introduction of the Committee – Chairman Furnish
3. Overview of Rulemaking Process & Committee’s Duties – Justin Guedel, IDHS Staff Attorney
 - a. Rulemaking 101
4. Overview of Committee Bylaws and Administrative Procedures – Doug Boyle, FPBSC Director and Committee Secretary
 - a. Task: Create a proposed draft rule to update the current 2005 Indiana Residential Code (675 IAC 14-4.3), and present the proposed draft rule to the Fire Prevention and Building Safety Commission by the end of 2018/beginning of 2019.
 - b. Review the 2018 International Residential Code, First Printing (model code)
 - c. Committee Makeup: **11** voting members (no alternates/proxies)
 - d. Chairman Gregory Furnish: The Chairman shall control the conduct of the meetings by allowing/preventing testimony from the public, creating the agenda for each meeting with the Committee Secretary, calls for votes on committee members’ motions, calls for special meetings, and other actions as necessary to the conduct of the meetings. The Chairman has full voting rights and privileges on every vote of the committee.
 - e. Committee Secretary Doug Boyle: The Committee Secretary shall perform the committee’s administrative duties, including but not limited to scheduling the committee’s meetings/rooms, assisting the Chairman in creating the agenda for each meeting, posting the agendas and meeting materials, taking meeting minutes, corresponding with committee members, interested stakeholders, and the public,

receiving and compiling submitted proposals for code change to the model code, assisting in drafting the proposed draft rule, receiving and retaining filings, and other duties as assigned.

- f. Quorum: **6** voting members
 - g. Meetings: Meetings shall be held monthly, but preferably every three weeks at Indiana Government Center South in Indianapolis. Chairman Furnish may call for special meetings, and/or schedule additional meetings at his discretion.
 - h. Proposals for Code Change: All submitters shall use [State Form 41186: Proposal for Code Change](#) (provided on the Fire Prevention and Building Safety Commission's website).
 - No amendments from 2005 Indiana Residential Code will be carried forward.
 - Proposals must include fiscal impact. Incomplete proposals will not be considered.
 - Must have new evidence and 2/3 vote by the committee to re-open a proposal.
 - Due **1 (one) week** before the next meeting by EOB (4:30 pm).
 - i. Meetings are governed by Robert's Rules of Order (same as the Fire Prevention and Building Safety Commission).
 - j. "Motion before Discussion" – nothing is discussed without a motion being on the floor.
5. Review of Chapters 1-3 of 2018 IRC & Proposal for Code Change Submissions
 6. Review of Future Meeting Schedule & Plan Forward
 7. Other Business
 8. Adjournment